

BILL TO:

Acct. #

Ph:

SHUTTERS^{MART}
WOODLANDTM
 Wood Composite Shutters

SHIP TO:

Ph:

**Shutters are custom made.
 This order is not subject to
 cancellation or change**

CUSTOMER SIGNATURE

Window Size Order Form

Date:

Tel: 800.737.4569 • Fax: 323.727.6891 • Email: orders@uspolymerinc.com

P.O.# / SIDEMARK:

Email:

LINE #	QTY	Room	1	2	3	4	5	6	7	8		9		11		12	13	14	15	16	17		18			
			Color	Louver Size	Tilt-Rod	Mount Type	Shutter Type	Frame Type	No of Sides	SIZE W - Window Size F - Frame to Frame		No. of PANELS Folding Direction		Dividing Rail(s) or Split Tilt Rod Position(s)		Frame Spacer 1"	Astragal	Hinge Color	Mount Magnets	Corner Group	T-Post from Left to center of T-Post		Window Side by Side			
			White Swiss	3 1/2" 4 1/2"	Front Back RFV PP PPF	IN OUT	SF BF BP BT TP FD AR	ST DS TR HS EX ED SL NF	4W 4S 3W 3D 4A 2W CW NF	W F	Width	Height	Left	Right	D S	1 st (Y)	2 nd (Y)	(Y)	(Y)	Brass Steel	Y or N	Left Right	TP1	TP2	Y or N	
1																										
2																										
3																										
4																										
5																										
6																										
7																										
8																										
9																										
10																										

SPECIAL INSTRUCTIONS

Special Instructions:

Custom Frames - Specify Frames

Line #

CW T L R B

T-Post - Draw Panels

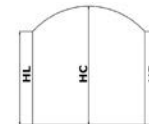
Line #



Arch Top - Window Size Note:

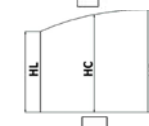
HL - Left Height : HR - Right Height : HC - Center Height

Arch Line #



HL HC HR
(Opening Height)

Arch Line #



HL HC HR
(Opening Height)

1. Colors	WoodTex Colors - W -White S -Swiss Coffee			12. Frame Spacer	Used to project shutters 1" forward when louvers need clearance to operate. i.e. mounting beyond molding, to clear door handles or mounting a standard shutter on sliding door.	
2. Louver Size	3 ½" 4 ½"			13. Astragal	Stiles are supplied with Astragal where panels meet. Surcharge applies. Refer to Price Sheet for Surcharge	
3. Tilt Rod	F -Tilt Rod In Front B - Tilt in Back RFV - (Rear Full View) PP - (Privacy Plus for 3 ½" Louver Only) PPF - (Privacy Plus with Front Tilter for 3 ½" Louver Only)			14. Hinge Color	For Custom hinges, specify B for BRASS or S for STAINLESS STEEL hinges.	
4. Mount Type	IN - Inside mount OUT - Outside mount			15. Mount Magnets	Upgraded recessed magnets are pre-mounted onto shutters if marked (Y) Yes in this box. There is a \$5/charge for pre-mounting magnet.	
5. Shutter Type	SF - Standard Folding TP - T-Post BF - Bi Fold Slider FD - French Door BP - Bi Pass Slider AR - Arch Top Shutter (draw diagram) BT - Bi Pass w/ Btm Track			16. Corner Group	For Corner windows, a pair of shutters can be marked as Corner Group Left and Right. Order as window size and the factory will make all the deductions and frame configurations needed	
6. Frame Type	Outside Mount: ST - Standard L Frame DS - Designer Frame HS - Hanging Strip EX - Extended Frame SL - Slimline Frame	Inside Mount: TR - Trim Z Frame ST - Standard L Frame HS - Hanging Strip NF - No Frame (Net Panels)	French Door: SL - Slimline Frame ST - Standard Frame	Sliders: EX - Extended Frame ED - Extended Frame with Deco Valance	17. T-POST Location	Distance from left point of given size to center of T-Post1 & T-Post2. Draw folding direction of T-Post panels below. Window Size - From Left of window to Center of T-Post. Frame Size - From Left Frame to Center Of T-Post.
7. No of Frame Sides	4W 4-Sided Frame for window (<i>outside or inside mounts</i>) 4S 4-Sided Frame for Sill (<i>Sill Plate or sill frame on bottom</i>) 3W 3-Sided Frame for windows (used for windows with crank on bottom or with Sill) 3D* 3-Sided Frame for doors* 4A 4-Sided Flat Top for arch 2W 2-Sided Frame (For café style shutters) CW Custom Frame configuration in any L & Z frames. Use with arches. Draw in Special Instructions section. NF No Frame, Panels only (Use Frame Size measurement option) * Not Recommended, No Warranties Applies			18. Window Side by Side	To ensure rails are the same size, make sure heights are the same for all next to each other shutters	
8. Size	Following measuring instructions on the reverse side, provide width and height and indicate whether they are Window opening size or Frame to Frame size. Wide Openings use T-Posts. Ensure mounting clearances around window or inside window jamb for proper installation of frame. * Max sizes: See reference guide for details.					
9. Panel Configuration	Note # of panels folding Left (L) and Right (R) based on the opening width and folding direction desired. Single panel max size is 36". Bi-fold panel max size is 26". Below are panel widths for Max window sizes: Maximum Panel Widths: Single Panel L or R 2 Panels LR Bi-Fold LL or RR 4Panels LLRR 34" + Frame 68" + Frame 44" + Frame 88" + Frame					
10. Divider Rail(s) or Split Tilt Rod	Indicate if Placement number(s) in column 10 are for Divider Rail or for Tilt Rod Split					
11. Divider Rail(s) or Split Tilt Rod Position(s)	Shutters over 72" tall must have 1 divider rail. Shutters over 96" must have 2. Rails will be placed as close as possible to indicated height (from bottom of window to midpoint of rail). If no height is indicated, rail(s) will be located to evenly divide the panel. Split point will be placed as close as possible to indicated height (from bottom of shutter to mid-point of louver). If no height is indicated, split point will be located to evenly divide the panel.					

Woodland Pricing (All pricing is based on outside of frame to outside of frame size)

I. Ordering By Shutter Frame to Shutter Frame Size:					
Outside Mount Frames only (give outside of frame to outside of frame size)	Width	x Height	/144	x \$/sqft	
No Frame, Panels only	Width	x Height	/144	x \$/sqft	
II. Ordering By Window Size:					
Outside Mount Frames -	Standard L Frame/ Hang Strip (strip next to panel)	4 Sided Width + 3"	x Height + 3"	/144	x \$/sqft
		3 Sided Width + 3"	x Height + 1.5"	/144	x \$/sqft
	Designer Frame	4 Sided Width + 4.5"	x Height + 4.5"	/144	x \$/sqft
		3 Sided Width + 4.5"	x Height + 2.5"	/144	x \$/sqft
	Extended Frame	4 Sided Width + 4"	x Height + 4"	/144	x \$/sqft
		3 Sided Width + 4"	x Height + 2"	/144	x \$/sqft
	Slim line Frame (French Door Only)	4 Sided Width + 2.5"	x Height + 2.5"	/144	x \$/sqft
	Inside Mount Frames -				
	Deco Z Frame	4 Sided Width + 3"	x Height + 3"	/144	x \$/sqft
		3 Sided Width + 3"	x Height + 1.5"	/144	x \$/sqft
Standard Frame	4,3,2 Sided Width	x Height	/144	x \$/sqft	
Hanging Strip (Strip behind panel on wrap around hinge)	4,3,2 Sided Width	x Height	/144	x \$/sqft	