

**BILL TO:**

Acct. #

Ph:



**SHIP TO:**

Ph:

**Shutters are custom made. This order is not subject to cancellation or change**

CUSTOMER SIGNATURE

**Window Size Order Form**

Date:

P.O.# / SIDEMARK

Tel: 800.737.4569 • Fax: 323.727.6891 • Email: orders@uspolymersinc.com

Email:

LINE #	QTY	Room	1	2	3	4	5	6	7	8			9		10	11		12	13	14	15	16	17		18	
			Color	Louver Size	Tilt-Rod	Mount Type	Shutter Type	Frame Type	No of Sides	SIZE W - Window Size F - Frame to Frame			No. of PANELS Folding Direction		Dividing Rail or Split Tilt	Dividing Rail(s) or Split Tilt Rod Position(s)		Frame Spacer 1"	Astragal	Hinge Color	Mount Magnets	Corner Group	T-Post from Left to center of T-Post		Window Side by Side	
			White Swiss Offwhite* Pearl*	3" 4" 3 1/2" W 4 1/2" W	Front Back RFV PPW PPFW	IN OUT	SF BF BP BT TP DH FD FC AR DB	ST DS TR HS EX ZF EL SL ED STX NF	4W 4S 3W 3D 4A 2W CW NF	W F	Width	Height	Left	Right	D S	1 <sup>st</sup> (Y)	2 <sup>nd</sup> (Y)	(Y)	(Y)	Default Brass Steel	Y or N	Left Right	TP1	TP2	Y or N	
1																										
2																										
3																										
4																										
5																										
6																										
7																										
8																										
9																										
10																										

**SPECIAL INSTRUCTIONS**

**T-Post - Draw Panels**

Line #



**Custom Frames - Specify Frames**

Line #

CW T L R B

**French Door Oval Cut Out  
Slim line & Standard L Frames**

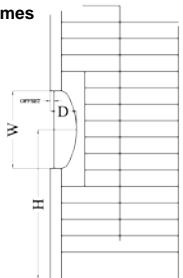
Line #

1/8" Optional Offset

Cutout Center Height  
H=

Cutout Size W

10" 12" 14"



**French Door Rectangle Cut Out  
Standard L Frame Only**

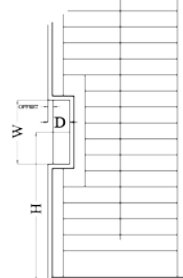
Line #

1/8" Optional Offset

Cutout Center Height  
H=

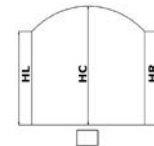
Cutout Size W

10" 14"



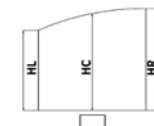
**Arch Top - Window Size Note:**

HL - Left Height : HR - Right Height : HC - Center Height



Arch Line #

HL HC HR  
(Opening Height)



Arch Line #

HL HC HR  
(Opening Height)

Special Instructions:

Note: Standard L Frame will have built in 7/8" back plate offset. Cutout Depth D = 4 1/8"

<b>1. Colors</b>	<b>WoodTex Colors</b> - W -White S -Swiss Coffee * <b>Specialty Colors</b> - O -Off White* P -Pearl* (1 week longer lead time + surcharge)			<b>12. Frame Spacer</b>	Used to project shutters 1" forward when louvers need clearance to operate. i.e. mounting beyond molding, to clear door handles or mounting a standard shutter on sliding door.	
<b>2. Louver Size</b>	3" or 4" 3 ½"W or 4 ¼"W	<b>ThermoCore</b> Louver. <b>WoodCore</b> Louver.	Available colors- White, Swiss Coffee, Off White*, Pearl* -*Specialty Colors, surcharge applies. Available colors- White, Swiss Coffee	<b>13. Astragal</b>	Special Stiles with Astragal where panels meet. Refer to Price Sheet for Surcharge	
<b>3. Tilt Rod</b>	<b>F</b> - Tilt Rod in Front <b>B</b> - Tilt in Back <b>RFV</b> - (Rear Full View for SmartView) <b>PP</b> - (Privacy Plus for Woodcore only). <b>PPF</b> - (Privacy Plus with Front tilter for Woodcore only).	Available colors- White, Swiss Coffee, Off White*, Pearl* Available colors- White, Swiss Coffee, Off White*, Pearl* Available colors- White, Swiss Coffee Available colors- White, Swiss Coffee Available colors- White, Swiss Coffee *Specialty Colors, surcharge applies.		<b>14. Hinge Color</b>	For Custom hinges, specify <b>B</b> for brass or <b>S</b> for stainless steel hinges.	
<b>4. Mount Type</b>	<b>IN</b> - Inside mount <b>OUT</b> - Outside mount			<b>15. Mount Magnets</b>	Upgraded recessed magnets are pre-mounted onto shutters if marked (Y) Yes in this box. There is a \$5/charge for pre-mounting magnet.	
<b>5. Shutter Type</b>	<b>SF</b> - Standard Folding <b>BF</b> - Bi Fold Slider <b>BP</b> - Bi Pass Slider <b>BT</b> - Bi Pass w/ Btm Track	<b>DH</b> - Double Hung <b>FD</b> - French Door <b>AR</b> - Arch Top Shutter (draw diagram) <b>TP</b> - T-Post	<b>DB</b> - Double Bypass for 3" and 3 ½" W louvers only <b>FC</b> - French Door Cutout (Frame Size Only. Refer to manual for more details)	<b>16. Corner Group</b>	For Corner windows, a pair of shutters can be marked as Corner Group Left and Right. Order as window size and the factory will make all the deductions and frame configurations needed.	
<b>6. Frame Type</b>	<b>Outside Mount:</b> <b>ST</b> - Standard L Frame <b>DS</b> - Designer Frame <b>HS</b> - Hanging Strip <b>EX</b> - Extended Frame <b>STX</b> - Standard L Extended Fr (FD, FC only) <b>SL</b> - Slimline Frame (FD, FC)	<b>Inside Mount:</b> <b>ZF</b> - Z Frame <b>TR</b> - Trim Z Frame <b>EL</b> - Elegance Z Frame <b>ST</b> - Standard L Frame <b>HS</b> - Hanging Strip <b>NF</b> - No Frame (Net Panels. Frame Size only)	<b>French Door:</b> <b>SL</b> - Slimline Frame <b>ST</b> - Standard Frame <b>STX</b> - Standard Extended Frame	<b>Sliders:</b> <b>EX</b> - Extended Frame <b>ED</b> - Extended Frame with Deco Valance	<b>17. T-POST Location</b>	Distance from left point of given size to center of T-Post1 & T-Post2. Draw folding direction of T-Post panels below. Window Size - From Left of window to Center of T-Post. Frame Size - From Left Frame to Center of T-Post.
<b>7. No of Frame Sides</b>	<b>4W</b> 4-Sided Frame for window ( <i>outside or inside mounts</i> ) <b>4S</b> 4-Sided Frame for Sill ( <i>Sill Plate or sill frame on bottom</i> ) <b>3W</b> 3-Sided Frame for windows (used for windows with crank on bottom or with Sill) <b>3D</b> 3-Sided Frame for doors <b>4A</b> 4-Sided Flat Top for arch <b>2W</b> 2-Sided Frame (For café style shutters) <b>CW</b> Custom Frame configuration in any L & Z frames. <b>Use with arches.</b> Draw in <b>Special Instructions section.</b> <b>NF</b> No Frame, Panels only (Use Frame Size measurement option)			<b>18. Window Side by Side</b>	To ensure rails are the same size, make sure heights are the same for all next to each other shutters	
<b>8. Size</b>	Provide width and height and indicate whether they are window opening size or Frame to Frame size. Wide Openings use T-Posts. Ensure mounting clearances around window or inside window jamb for proper installation of frame. * <b>Max sizes:</b> See reference guide for details.					
<b>9. Panel Configuration</b>	Note # of panels folding Left (L) and Right (R) based on the opening width and folding direction desired. Single panel max size is 36". Bi-fold panel max size is 26". Below are panel widths for Max window sizes: <b>Maximum Panel Widths:</b> Single Panel L or R      2 Panels LR      Bi-Fold LL or RR      4Panels LLRR 36" + Frame      72" + Frame      52" + Frame      104" + Frame					
<b>10. Divider rail(s) or Split Tilt Rod</b>	Indicate if Placement number(s) in column 10 are for Divider Rail or for Tilt Rod Split					
<b>11. Divider Rail(s) or Split Tilt Rod Position(s)</b>	Shutters over 72" tall must have 1 divider rail. Shutters over 96" must have 2. Rails will be placed as close as possible to indicated height (from bottom of window to midpoint of rail). If no height is indicated, rail(s) will be located to evenly divide the panel. Split point will be placed as close as possible to indicated height (from bottom of shutter to mid-point of louver). If no height is indicated, split point will be located to evenly divide the panel.					

**ShutterSMART Pricing** (All pricing is based on outside of frame to outside of frame size)

<b>I. Ordering By Shutter Frame to Frame Size:</b>						
Outside Mount Frames only (give outside of frame to outside of frame size)		Width	x Height	/144	x \$/sqft	
No Frame, Panels only		Width	x Height	/144	x \$/sqft	
<b>II. Ordering By Window Size:</b>						
Outside Mount Frames -	Standard L Frame and Extended Frame	4 Sided	Width + 4"	x Height + 4"	/144	x \$/sqft
		3 Sided	Width + 4"	x Height + 2"	/144	x \$/sqft
	Designer Frame	4 Sided	Width + 5"	x Height + 5"	/144	x \$/sqft
		3 Sided	Width + 5"	x Height + 2.5"	/144	x \$/sqft
	Hanging Strip ( <i>Strip behind panel on wrap around hinge</i> )	4 Sided	Width + 3"	x Height + 3"	/144	x \$/sqft
		3 Sided	Width + 3"	x Height + 1.5"	/144	x \$/sqft
	Slimline Frame ( <i>French Door Only</i> )	4 Sided	Width + 2.5"	x Height + 2.5"	/144	x \$/sqft
Inside Mount Frames -	Z Frame	4 Sided	Width + 1.5"	x Height + 1.5"	/144	x \$/sqft
		3 Sided	Width + 1.5"	x Height + .75"	/144	x \$/sqft
	Trim Z Frame	2 Sided	Width + 1.5"	x Height	/144	x \$/sqft
		4 Sided	Width + 3"	x Height + 3"	/144	x \$/sqft
		3 Sided	Width + 3"	x Height + 1.5"	/144	x \$/sqft
		2 Sided	Width + 3"	x Height	/144	x \$/sqft
	Elegance Z Frame	4 Sided	Width + 4"	x Height + 4"	/144	x \$/sqft
		3 Sided	Width + 4"	x Height + 2"	/144	x \$/sqft